

CORNERSTONE LANDING RENTAL APPLICATION

Please Print Clearly

1. Applicant Information

List yourself, then all other household members. If required, attach separate sheet for more names

Last Name	First Name(s)	Relationship to Applicant	Date of Birth (dd/mm/yyyy)
		self	

2. Contact Information

Primary Phone#	Alternate Phone #
Work Phone #	Email:

3. Residence History

Details on where you and your co-applicant (if applicable) have lived for a minimum of the last 5 years.

First Applicant:

Address (full address with postal code)	Rent or own	How long? (months/years)	Monthly Rent	Reason for Leaving

Co-Applicant (if applicable) only list if different

Address (full address with postal code)	Rent or own	How long? (months/years)	Monthly Rent	Reason for Leaving

NOTE: *If being considered for an available unit, additional details on past landlords will be required to complete reference checks.*

4. Income Information

Do you work in Maple Ridge or a neighboring community? No Yes

If Yes: In what community do you work _____ Employer Name: _____

Note: Preference will be given to residents who live and/or work in Maple Ridge or a neighboring community.

In the table below, list yourself first and then all others who would be living in the unit with you.

Name	Current Income Source (employer name, Employment Insurance, Pensions, other)	Current Gross Monthly Income	Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Gross Household Income	\$	

Note: If being considered for an available unit, proof of income will be required to confirm eligibility.

5. Assets

Please list the current value of all assets held by you and members of your household.

Cash/ Bank Balances	\$	Stocks/Bonds/Term Deposits	\$	Value of Real Estate owned	\$

Other assets: (e.g. RRSPs, Annuities, Mortgages held by household members). Please list below.

	\$		\$
	\$		\$

6. Preferences

Cornerstone Landing will be matching applicants to available units. The answers below will be taken into consideration, however, there is no guarantee that all requests can be met.

6a. What size unit are you interested in?

Studio one bedroom two bedroom three bedroom

6b. Do you have a preference for floor?

No floor preference 2nd floor 3rd floor 4th floor 5th floor 6th floor

6c. Are you interested in a parking spot? YES NO

Note: One parking stall is an additional charge of \$30.00 per month. Cornerstone Landing reserves the right to assign parking as required.

7. Applicant Statements

7a. I/We are willing to sign a non-smoking/vaping agreement? YES NO

7b. I/We are willing to sign a crime free addendum YES NO

7c. I/We presently insure our belongings and have third party liability YES NO
Note: Landlords are not responsible for tenant’s possessions. If accepted, you MUST carry tenants’ insurance covering your possessions and protecting you against liability. Proof will be required.

7d. Animals
 I/We have a registered Seeing Eye Dog: YES NO I/We have pets? YES NO
 Please provide the following information for all household pets (do not include registered Seeing Eye dogs).

Type	How Many	Willing to Rehome?	Describe
Dog			
Cat			

Note: Limit of one, 4 legged pet, cat or dog NOT one of each. Pets MUST be registered, and proof of spay/neuter and vaccinations will be required. A pet deposit of \$250.00 will apply.

8. Declaration Please read and sign this statement

I declare:

This is my application; and all the information in it is correct and complete to the best of my knowledge and belief.

I authorize:

Pursuant to the Freedom of Information and Protection of Privacy Act (FOIPPA), Maple Ridge/Pitt Meadows Community Services to make any inquiries that are necessary to verify the information given in this application; and Pursuant to the FOIPPA, any person, corporation, or social agency to release to Maple Ridge/Pitt Meadows Community Services any information pertinent to the assessment of my application; and Maple Ridge/Pitt Meadows Community Services to receive and exchange with credit bureaus and my previous landlords credit and other information about me, to be used in the decision making process to provide me with rental accommodation.

I understand:

That, in accordance with section 33 (c) of the FOIPPA, the information on this application may be shared with other affordable housing providers in order to increase my opportunities for rent-geared-to-income housing; and That this application does not constitute any agreement on the part of Maple Ridge/Pitt Meadows Community Services to provide me with rental accommodation; and

That this is my responsibility to advise Maple Ridge/Pitt Meadows Community Services of any changes to the information given in this application and to provide and supporting materials required for my application.

Print Name of Applicant	Signature of Applicant	Date
Print Name of Additional Applicant	Signature of Additional Applicant	Date

Print Name of Additional Applicant	Signature of Additional Applicant	Date
Print Name of Additional Applicant	Signature of Additional Applicant	Date

NOTE: This application must be signed by all household members age 19 and older.

Submit completed and signed applications via email to **pm@cornerstonerentals.ca** In the event that you do not have email, please drop your completed application in the front door mail drop box located at Maple Ridge/Pitt Meadows Community Services 22768 119 Avenue, Maple Ridge, BC V2X4L2.

Cornerstone Landing will be contacting applicants who are considered for a unit. Those applicants will be required to provide additional information, including proof of income, name and contact details for current and previous landlords or other references and consent for a credit check. If an offer is made, an appointment will be scheduled to sign a tenancy agreement and for payment of Damage Deposit and Pet Deposit (if applicable). At that point there may be an opportunity to view a sample unit if Cornerstone Landing can accommodate. There is no guarantee that applicants will be able to view the unit they are being offered. Please save a copy of the completed application form.

Purpose of this form: This form collects personal information for contact purposes and to determine eligibility for an Affordable Market rent unit at Cornerstone Landing in Maple Ridge, BC. This information is collected in accordance with section 26(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your information, please call 604-467-6911 and ask to speak to the Property Manager, or write to MR/PM Community Services, 22768 – 119 Avenue, Maple Ridge, BC V2X4L2.

Are you registered with BC Housing? YES NO

If YES, what is your BC Housing Application Number?
